

FLEMINGTON-RARITAN REGIONAL SCHOOLS

JOB DESCRIPTION

TITLE: Substitute Transportation Aide

QUALIFICATIONS: 1. Criminal history background check and proof of U.S. citizenship or legal resident alien status and a complete physical examination.
2. Mandated Training

REPORTS TO: Director of Special Services or Supervisor of Pupil Personnel Services and Special Education

JOB GOAL: To provide emergency assistance should the need arise during the transporting to and from a special education school.

PERFORMANCE RESPONSIBILITIES:

1. Implement behavior plan as outlined by Individual Educational Plan
2. Provide for behavioral support for student as necessary and appropriate
3. If a student is medically identified as in need of a specific Individual Health Plan the substitute transportation aide should be informed of any severe health issues that may need attention during transportation (i.e. seizures, etc.).
4. Answer parent questions regarding the student during transportation.

TERMS OF EMPLOYMENT: Hours will be according to the need of the Transportation Department.
\$15.75 per hour

EVALUATION:

APPROVED BY: Board of Education **DATE:** October 28, 2019